

BRACKNELL FOREST JOINT CLIMATE ACTION BOARD

TERMS OF REFERENCE

Name of Group	Bracknell Forest Joint Climate Action Board
Purpose of Group	To coordinate activities to mitigate and adapt to climate change within Bracknell Forest, and act as a forum for co-operation on sustainability and the environment
Authority	Leader of the Council
Commencement of group	Oct 2023
Venue and Frequency	MS Teams; Quarterly
Termination of Group	Ongoing
Membership extent	Members, Officers, Sector representatives
Chair	Mary Temperton, Leader of the Council
Membership	<p>2x representatives from each of the 11 working groups:</p> <ul style="list-style-type: none"> • Transport • Business (ESDP Infrastructure & Climate sub-group) • Health • Parish & Town Councils • Biodiversity • Housing • Voluntary, Community & Faith Sector • Council Officers (Climate Change Officers Board) • Bracknell Forest Councillors <p>Further council officers and other attendees (e.g. guest speakers) at the discretion of the chair</p>
Quorate	8 people, representing at least four working groups
Objectives of Group	<p>To drive action on mitigating and adapting to climate change as well as tackling the biodiversity emergency and supporting sustainability in Bracknell Forest, by:</p> <ul style="list-style-type: none"> • Gathering updates and actions from each working group and tracking progress on a quarterly basis • Creating a Community Climate Emergency Strategy for Bracknell Forest and determining borough-wide priorities • Framing and steering a joint climate change action plan • Monitoring and scrutinising member organisations and the borough's overall progress • Facilitating an annual summit and creating an annual report on activities in the borough
Dependent groups and/or meetings	All Climate Change Working Groups
Administrative Arrangements	<p>Bracknell Forest Council Democratic Services (Admin)</p> <p>Bracknell Forest Council Climate Change Team (Support)</p>